Family Resource Center

MSU Sick Child Care Program

In collaboration with Home Instead Senior Care, a franchised national home care agency, MSU offers a subsidized sick-child care service to students, faculty, and staff in the family home.

The service includes the following features:

- In-home care for mildly ill children while parents work or attend school
- MSU subsidizes 70% of the cost
- Employees pay $5.80 per hour for a home aide
- Students pay $5.00 per hour for a home aide
- Call Home Instead directly to request care
  Parents may call 24 hours a day to request care
- Four hours notice is needed for care to be arranged, but understand it may take longer. The sooner you call, the better. On-call staff cannot be guaranteed
- Pre-registration strongly encouraged; forms available at FRC
- Each MSU family is eligible for 16 hours of subsidized sick childcare per child, per fiscal year, to be used in blocks of three hours or more

For additional information, or to pre-register, parents may contact the Family Resource Center at (517) 432-3745.
Website: www.frc.msu.edu
Faculty, staff & students:

“Program takes worry out of working and caring for sick children”

Have you ever worried what would happen if you had a very important meeting, project, or class to attend, and your child was ill and unable to attend day care or school? If this situation should ever happen to you, take advantage of MSU’s Sick Child Care program.

Designed to support busy parents who are unable to take time off work or school, this service brings qualified home care aids into your home to supervise your child who is ill.

The service gives parents peace of mind and quality care for mildly ill children. Examples of illnesses include ear infections, colds and flu, pneumonia, strep throat, chicken pox, and recovery from minor surgery such as tonsillectomy.

Home Instead Senior Care, a franchised national home care agency, has been contracted by MSU to provide this service. The University subsidizes 70 percent of the cost, and the parent or legal guardian is responsible for the remaining 30 percent.

The cost of care incurred by parents is $5.25 per hour for home aides. Students receive a 10 percent discount which obligates them to pay $4.75 per hour for home aides. If you have more than one child in need of care, the cost is half the hourly rate for each additional child. Each MSU faculty, staff or student is eligible for 16 hours of care per year during the fiscal year of July 1 through June 30. Service is to be used in three-hour minimum blocks. (Additional hours may be granted with FRC permission.)

To arrange for care, it is best to call during business hours (however, you may call 24 hrs. per day). A four-hour notice, is optimal. The sooner you call, the better. On-call staff cannot be guaranteed, but they will do their best to accommodate your needs.

Cancellation Fee: There will be a three hour charge for scheduled visits canceled with less than 12 hours notice.

Parents and guardians may call Home Instead 24 hours a day to request care (517-333-0610 or 517-449-4301).

Parents and guardians are encouraged to pre-register with HISC before the care is actually needed. By pre-registering, the intake process is shortened.

Forms to pre-register are available through the Family Resource Center (FRC) in Suite 225, Nisbet Building. For further information, contact Lori Strom, coordinator of FRC (517-432-3745 or by email at strom@hr.msu.edu).

To ease all worries, staff are:

- Bonded
- Skill tested
- Continually renewed training
- Criminal background checked
- Concerned about the quality of care
Michigan State University
and
Home Instead Senior Care
Sick Child Care Program
For University Employees and Students

Pre-Registration Form (One per Child)

Child’s Name: ____________________________________________________________

Home Address: __________________________________________________________

Home Telephone: ___________ Child’s Age and Birthdate: ______________

Name of MSU Parent/Guardian: ____________________________________________

Circle all that apply:  
   Student  Staff  Faculty
   Full-time  Part-time

Campus Telephone # where parent/guardian can be reached: ________________

Alternative Telephone # (if parents cannot be reached on campus): _____________

If your area does NOT have 911 services, please list telephone numbers for your local
police and fire departments:

Police Dept. Telephone #: _____________ Fire Dept. Telephone #: ______________

Name of Child’s Physician: _______________________________________________

Physician’s Address: _____________________________________________________

Physician’s Telephone #: _____________ Hospital Preference: ______________

Health Insurance Provider and Policy Number: ______________________________

____________________________________________________________________

…turn over
Background Information on Child

Known Allergies (including food allergies):

__________________________________________________________________________________________
__________________________________________________________________________________________

Additional information that would be helpful in caring for your child (e.g., eating habits, food likes and dislikes, activities enjoyed, sleep habits, medications, etc.):

__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Sign below to authorize Home Instead Senior Care to seek emergency medical treatment for your child if you cannot be reached in the event of injury or worsening of his/her condition.

__________________________________________________________________________________________

(Parent/Guardian Signature)

Return this form to:
Home Instead Senior Care
1760 E. Grand River
East Lansing, MI 48823